



SD70 (ALBERNI) BOARD OF EDUCATION
PUBLIC MINUTES
5:00 pm – October 8, 2019
Ucluelet Elementary School, Ucluelet, B.C.

Trustees P. Craig, R. Buchanan, C. Washington, S. Leslie
Administration: G. Smyth, B. Witte, L. Cheetham
P&VP: J. Hansen

Call to Order – 5:06pm Trustee Craig in the Chair.

Trustee Craig acknowledged the yuufu?if?ath? people on whose territory we live, work and learn.

Questions/Approval of Agenda

Moved by Trustee Washington and seconded by Trustee Buchanan that the Agenda of October 8, 2019 be approved.

CARRIED

Conflict of Interest Declaration – Nil

1.0 Adoption of Minutes

Moved by Trustee Washington and seconded by Trustee Leslie that the minutes of September 10, 2019 be approved.

CARRIED

2.0 Announcements of the Chair

3.0 Good News from the Schools - Nil

4.0 Trustee Statements

4.1 Trustees attended Welcome events in schools.

5.0 Petitions/Delegations/Presentations

5.1 North Island College – *John Bowman*

5.2 West Coast StrongStart Centres & Ready Set Learn – *Carolyn Langhelt, Heather Fleming*

6.0 Staff Reports

6.1 Superintendent's Report

The Superintendent will provide his monthly report – *attached.*

6.2 Name Changes

The Superintendent discussed the process in regards to changing the names of the District and Ucluelet Secondary School.

6.3 USS/UES Seismic Upgrades

The Superintendent provided an update on the USS/UES Seismic projects.

7.0 Executive Committee Reports

7.1 September 18 and October 2, 2019.

8.0 Unfinished Business/New Business

9.0 Policy Development

9.1 Administrative Procedures – AP 3307: Freedom of Information & Protection of Privacy Act

This Administrative Procedure is required to meet the Freedom of Information & Protection of Privacy Act (FIPPA).

10.0 Correspondence – Action Required

11.0 Correspondence – For Information

11.1 copy of the Westerly News dated September 4, 11, 18 and 25, 2019.

11.2 copy of the Ha-Shilth-Sa News dated September 12 and 26, 2019.

13.0 Internal District Committees - Nil

14.0 External or Community Committees

14.1 Port Alberni Museum & Heritage Commission – *Trustee Craig*

15.0 Audience Question Period – Nil

The Chairperson adjourned the meeting at 5:45 p.m. The next regular meeting of the Board of Education will be held on November 12, 2019 at the Administration Office at 5:00 p.m.



Trustee Craig, Chair



L. Cheetham, Secretary-Treasurer



Superintendent's Report October 7, 2019

Ministry Reporting

A large part of late September and early October is focused on Ministry of Education reporting: Form 1701 student enrolment and demographic data submission, class and composition reports, Nominal Roll completion, and so on. School administrators and district staff spend countless hours on ensuring our data submissions are accurate as the submitted data has funding implications.

Violence Threat Risk Assessment (VTRA)

SD70 is committed to creating and maintaining school environments in which students, staff, parents and others feel safe. This includes responding to any threat of violence or worrisome behavior that may potentially put the school community at risk. The process is known as a VTRA and is a partnership between RCMP and District/School staff that receives and processes threats, conducts threat assessments and determines appropriate responses. The entire process will soon be incorporated into SD70 Policy/Procedures and fair notice sent home to parents.

Municipalities/ACRD Child Care Planning Project

West Coast municipalities and the ACRD jointly funded a review of child care services in our region and we eagerly await the final report. Community meetings on the West Coast and in the Alberni Valley, though, clearly suggest that all communities in the region lack sufficient infant/toddler and before/after school care. SD70 continues to be deeply invested in early years programs and services, and looks forward to helping communities address these child care shortages. Whether it be through leased spaces, co-operative planning or direct service provision, SD70 understands it may be able to play a larger role in serving the needs of children aged 0-5. More to come following the completion of the study and following the Ministry of Education's Early Learning Summit scheduled for November 8, 2019.

Events

- September 23 – School Planning Day
- September 27 – Global Climate Change action
- September 15-27th – Terry Fox Run
- September 30th – Orange Shirt Day
- October 4-6 – Art of Hosting