



**SD70 (ALBERNI) BOARD OF EDUCATION
PUBLIC AGENDA
5:00 pm – March 10, 2020
Administration Office, Port Alberni, B.C.**

Call to Order – Trustee Craig

Questions of Agenda/Approval of Agenda for March 10, 2020

Conflict of Interest Declaration

1.0 Adoption of Minutes of February 11, 2020

2.0 Announcements of the Chair

3.0 Good News from the Schools

4.0 Trustee Statements

5.0 Petitions/Delegations/Presentations

5.1 ADSS Breakfast Club – *Mel Burton*

5.2 ADSS Safe Club – *Anne Ostwald*

6.0 Staff Reports

6.1 Superintendent's Report

The Superintendent will provide his monthly report.

Greg Smyth

6.2 ADSS Travel Club

RECOMMENDATION

It is recommended that the Board accept the request for the ADSS Travel Club to travel to Japan for Spring Break 2021 at no cost to the Board.

RATIONALE

This would be an exciting and educational opportunity for students.

Greg Smyth

6.3 School Calendar 2020-21

RECOMMENDATION

It is recommended that the Board approve the School Calendar for 2020-21 as presented.

RATIONALE

The School Calendar for 2020-21 is required to be submitted to the Ministry of Education by March 31, 2020. Non-Instructional Days will be confirmed following consultation with the ADTU.

Greg Smyth

6.4 USS/UES Project

The Superintendent will provide an update on the USS/UES project.

Greg Smyth

7.0 Executive Committee Reports

7.1 March 4, 2020.

8.0 Unfinished Business/New Business

8.1 School/District Renaming

The Superintendent will discuss next steps in the process of renaming AW Neill and School District 70.

Greg Smyth

9.0 Policy Development

9.1 Policy Adoption – P 134: Aboriginal Advisory Committee

RECOMMENDATION

It is recommended that the Board approve the amendments to P134: Aboriginal Advisory Committee.

RATIONALE

This Policy was served Notice of Motion on January 14, 2020, was up for discussion on February 11, 2020, feedback was received and is now ready for adoption.

Greg Smyth

9.2 Policy Adoption – P 600: Curriculum Implementation

RECOMMENDATION

It is recommended that the Board approve the deletion of P600: Curriculum Implementation.

RATIONALE

This Policy was served Notice of Motion on January 14, 2020, was up for discussion on February 11, 2020, feedback was received and is now ready for deletion.

Greg Smyth

9.3 Policy Adoption – P 602: Communicating Student Learning

RECOMMENDATION

It is recommended that the Board approve P600: Curriculum Implementation.

RATIONALE

This Policy was served Notice of Motion on January 14, 2020, was up for discussion on February 11, 2020, feedback was received and is now ready for inclusion in the manual.

9.4 Administrative Procedures – AP 3000: Emergency School Closure

This AP has been updated.

Greg Smyth

10.0 Correspondence – Action Required - Nil

11.0 Correspondence – For Information

11.1 copy of the Westerly News dated February 5, 12, 19 and 26, 2020.

11.2 copy of the Ha-Shilth-Sa News dated February 13 and 27, 2020.

12.0 Board Committees - Nil

13.0 Internal District Committees - Nil

14.0 External or Community Committees

14.1 Port Alberni Advisory Traffic – *Trustee Ransom*

14.2 Port Alberni Museum & Heritage Commission – *Trustee Craig*

14.3 BCSTA Provincial Council/VISTA – *Trustees Craig and Ransom*

Audience Question Period

Adjournment

Alberni District Secondary School Breakfast Club

4000 Roger Street, Port Alberni, BC V9Y 0B1

March 1, 2020

Dear Trustees,

I would like to thank you once again for your continued support of the ADSS Breakfast Club. Your contributions to this program have really made a significant difference in many students' lives. This is the 12th year since the inception of this very unique program began in 2008. As you may know, the 2018 Alberni Valley's Vital Signs report shows within Port Alberni city limits, 33.7% of children and youth live in a low-income family. This is the highest municipal child poverty rate in the province of British Columbia.

ADSS has approximately 1100 students ranging from Grade 8 to Grade 12, many of which are living below the poverty level. Throughout the years, we have many students struggling to attend school and many that access the breakfast club for several reasons: dysfunctional home lives, financial issues, poor choices, homelessness, etc. This program is very unique as we try to give our vulnerable students a "hand up" not a hand out. Our efforts have enabled our students to continue their schooling with self-respect and pride.

At ADSS, donated funds, over \$40,000 yearly, are used to purchase Breakfast Club foods such as bagels, jam, peanut butter, margarine, cream cheese, honey, fruit, yogurt, granola bars, napkins, etc. Food items are also delivered to EALC on a regular basis. Currently, volunteers begin setting up at 7:30 am. They serve breakfast items until 8:35 am on a daily basis. Over 200 students have taken advantage of this valuable morning service. In addition, food bins are filled (as requested by teachers) with bagels, fruit and granola bars. Bins are then delivered to 25 classrooms that host "grab and go stations" located throughout the school. This allows students to access food easily throughout the day, 5 days a week. Our numbers are well over 400 students who are accessing the Breakfast Club on a daily basis. Tables are set up during Exam week (twice a year from 7:30 am to 1:00 pm) to provide breakfast and lunch items to any and all students that are hungry.

The goal of the ADSS BC is to feed hungry students, create relationships and build trust, to remove barriers that a student may have and to ensure a successful school career. Students seek help through youth workers, staff and administration who then bring them to the Breakfast Club to find the help that is needed - food, clothing, hygiene items, school supplies, etc.

Grocery (canned foods, etc.), gift cards, hygiene items (feminine products, shampoo/conditioner, deodorant, tooth brushes, etc.) and Christmas hampers items are purchased for our at-risk students and students in crisis. They are then distributed to students through school counselors; items are handed out on an "as needed basis". In addition to these items, we also have a supply of clothing, runners, coats, grad items (Prom dresses, suits) and school supplies that are made available for students in need. Depending on the need throughout the year, the budget for these items can run between \$4000-\$5000. Having these items on site make life for our students much less stressful. Having less stress in their lives takes away the barriers and allows our students to concentrate on their schooling and successfully graduate.

Alberni District Secondary School Breakfast Club

4000 Roger Street, Port Alberni, BC V9Y 0B1

The BC program is available to all students who are hungry. Staff and volunteers have noticed significant improvements at our school over the years with our students' grades, attitudes, exam scores, grad rates and their overall quality of life. Since the Breakfast Club began; it has been a contributing factor to these successes. In 2008- 2009 school year, the graduation rate was 66% and the Indigenous graduation rate was 21%. It was recently reported at a School District meeting, that in 2019 the graduation rate has increased significantly: 83% overall, while the Indigenous graduation rate has risen to 67%.

We know that it takes a lot for students to ask for help, so the goal is to ensure that the recipients receive complete privacy and that their dignity remains intact.

This program is 100% volunteer run. Over the years, our amazing volunteers that attend on a weekly basis and generously donate their time currently and in the past are from: NETP, Young Life, Toy Run, Family Guidance, NTC Quu'asa Youth Worker, USMA Guardianship Team, NIC, INEO, SD 70 Staff members, ADSS PAC members, as well as citizens and business owners within our community. They are all very dedicated to making a difference for our students.

I would like to ask you to consider a donation of \$11,000.00 once again for the 2020-21 school year, which will help to continue this successful program. I would like to thank you for your consideration and look forward to hearing from you. If you any questions regarding this letter, please feel free to contact me at my home phone number 250.724.6115 or mjburton@shaw.ca or call Principal Rob Souther at 250-723-6251 ext. 2405.

Sincerely,

Melody Burton
ADSS Breakfast Club Coordinator

This is the ADSS BC Food Summary from September 1, 2019- February 27, 2020; feeding over 400 students daily, 25 classrooms host Breakfast Club. Students have consumed approximately;

Apples: 18,871

Oranges: 1518

Yogurt: 4272

Cream Cheese: 131L

Bagels: 12576

---École Secondaire Régionale **Alberni** District Secondary School---

*At ADSS we set personal, high-quality standards to become
responsible, independent, life-long learners*



January 30, 2020

Greg Smyth
Superintendent
4690 Roger Street
Port Alberni, BC V9Y 3Z4

Dear Mr. Smyth and School District 70 Board Members,

On behalf of the ADSS Travel Club, we would like the school board's permission to plan a trip to Japan for Spring Break 2021. The trip will be planned through the EF Student Tours student travel company. This company is a very reputable company and has previously organized student travel in our district.

The trip will be organized at no cost to the school board.

Thank you for your consideration in this matter.

With respect,

A handwritten signature in blue ink, appearing to read 'Deborah Wood Whitley'. The signature is fluid and cursive.

Deborah Wood Whitley

A handwritten signature in black ink, appearing to read 'Nicole Hamaguchi'. The signature is cursive and elegant.

Nicole Hamaguchi

dw:DW/NH

SCHOOL CALENDAR FORM - GENERAL

2020/2021 CALENDAR

JULY						
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5	6	7	8	9	10	11
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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JUNE						
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■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of
Education

1.1

EXECUTIVE COMMITTEE MEETING

DATE: MARCH 4, 2020
LOCATION: CONFERENCE ROOM
TIME START: 9:00 AM **TIME END:** 9:10 AM

ATTENDANCE LOG

Peter Klaver	Greg Smyth	Greg Roe
Cindy Hewitt	Laurie Morphet	Barb Witte
Diana Moore		

DISCUSSION ITEMS		
GS		N/A

INFORMATION		
DM	1.	No qualified internal applicants for the Sr. Accounts Clerk position so it will be posted externally.
LM	2.	Psych Ed. testing completed on four students.
	3.	
	4.	

NEXT MEETING: APRIL 8 2020

RECORDED BY: Barb Witte

3000: SCHOOL CLOSURE - Adverse Weather and Power Outage (AP)

Approved: 87 07 07
Amended: 98 03 10
Amended: 03 11 25
Amended: 12 10 04
Amended: 20 03 10

POLICY

The Board of Education recognizes its responsibility under the School Act to keep district schools in session for students and staff for all prescribed school days according to its annual school calendar.

The Board also understands that circumstances may arise whereby it may become inadvisable to have students and/or staff in school for reasons of adverse weather or power outages. The Board authorizes the Superintendent of Schools to decide whether schools should be in session or remain in session when extraordinary/emergent weather or power outages arise. Emergency disaster procedures are considered separately from adverse weather or power outages and are outlined in AP 7000.

ADMINISTRATIVE PROCEDURES

1.0 CLOSURE DUE TO ADVERSE WEATHER

1. 1 Closure due to adverse weather will be for a specified period of time and will be of two types
 - i) for students only or
 - ii) for students and employees.
1. 2 Closure decisions are made on a day-to-day basis and closure announcements will be posted on the school district website and via local or regional radio as close to 6:30 a.m. as possible.
1. 3 Schools in areas not served by local or regional radio will develop communication procedures appropriate for their community.
1. 4 The District, schools and worksites are expected to develop internal communication procedures to advise staff of school closures for inclement weather.

1. 5 If closure is for pupils only, all employees are expected to make every reasonable effort to report to their normal work site-as close to the normal starting hours as possible.
 - a. Employees unable to report to work due to weather or road conditions must inform their school principal or site manager at the earliest possible time.
 - b. If an employee is unable to report to work due to weather or road conditions, a discretionary day, vacation day or leave without pay will be granted, as applicable, in accordance with the relevant collective agreement or employment contract. Only employees who report to work for the day will be paid.
1. 6 If closure is for pupils and employees, all employees will be granted to appropriate leave of absence with pay.
1. 7 If schools remain open and parents wish to keep their children home due to weather conditions, please advise the school of this decision.

2.0 CLOSURE DUE TO POWER OUTAGE

2.1 Planned/Known Outages

- 2.1.1 When it is known in advance that the power will be off, Principals in consultation with the Superintendent of Schools will determine whether the school is to be closed for part day, full day or longer periods, and expectations of staff affected by the power outage.
- 2.1.2 Where power returns earlier than anticipated, Principals in consultation with the Superintendent of Schools will determine whether the school is to remain closed and whether or not staff are expected to report to work.

2.2 Sudden Power Outages

- 2.2.1 Principals will have previously identified those areas of their school which are considered hazardous to students and staff in the event of a power outage.
- 2.2.2 In the event of a power outage, students and staff shall immediately be moved from the areas identified under 2.2.1 into another area within the school.
- 2.2.3 As certain teaching areas become substantially impacted by an extended outage, it is advisable to reorganize and/or reduce the number of students in the school in an organized, responsible manner.

- 2.2.4 The Principal or designate shall notify the Superintendent of Schools of the unexpected power outage and steps taken in response to the power outage.
- 2.2.5 The Superintendent of Schools in consultation with the school principal shall determine whether the school is to remain open and confirm next steps for students and staff.
- 2.2.6 Schools should develop strategies for communication with staff, students and parents when there are power outages.
- 2.2.7 Schools should maintain an emergency telephone that operates during power outages.

3.0 EARLY DISMISSAL – TRANSPORTATION ARRANGEMENTS

- 3.1 Under no circumstances are elementary students to be sent home unless there is assurance of appropriate home supervision.
- 3.2 Bus students shall not be dismissed early until school buses have been arranged.
- 3.3 Early dismissal of students who require specific transportation services shall not occur unless specific transportation arrangements have been made or the parents have arranged otherwise.