

**SD70 (ALBERNI) BOARD OF EDUCATION**  
**PUBLIC MINUTES**  
**7:00 pm – March 5, 2019**  
**Administration Office, Port Alberni, B.C.**

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**Trustees** P. Craig, J. Bennie, C. Watts, S. Leslie (by phone), L. Ransom, R. Buchanan  
**Administration:** G. Smyth, B. Witte, L. Cheetham  
**P&VP:** S. Brown

**Call to Order** – 7:03pm Trustee Craig in the Chair.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose territory we live, work and learn.

**Questions/Approval of Agenda**

*Moved by Trustee Buchanan and seconded by Trustee Bennie that the Agenda of March 5, 2019 be approved with the addition of the following:*

- 5.2 Alberni Valley Community School Society – *Cathy Cross*
- 8.1 2019-20 School Calendar – *Greg Smyth*

CARRIED

**Conflict of Interest Declaration – Nil**

**1.0 Adoption of Minutes**

*Moved by Trustee Watts and seconded by Trustee Ransom that the minutes of February 19, 2019 be approved.*

CARRIED

**2.0 Announcements of the Chair**

- Trustee Craig congratulated Trustee Watts on her recent appointment.

**3.0 Good News from the Schools/ School Inquiry Project**

**4.0 Trustee Statements**

- Trustees commented on various events attended.

**5.0 Petitions/Delegations/Presentations**

- 5.1 ADSS Breakfast Club – *Mel Burton*
- 5.2 Alberni Valley Community School Society – *Cathy Cross*

**6.0 Staff Reports**

- 6.1 Superintendent's Report  
The Superintendent provided his monthly report – *attached*.
- 6.2 School Plans

Administrators from ADSS, Alberni Elementary and Bamfield Community Schools presented their school plans for 2018-19.

**6.3 Expenditures for January 2019 – Lindsay Cheetham**

*Moved by Trustee Ransom and seconded by Trustee Watts that the expenditures for the month of January 2019 be approved as follows:*

Description	January
Supplies and Services	\$605,204.54
Salaries and Benefits	\$3,199,538.55
	<b>\$3,804,743.09</b>

CARRIED

**7.0 Executive Committee Reports**

7.1 February 27, 2019.

**8.0 Unfinished Business/New Business**

8.1 2019-20 School Calendar

*Moved by Trustee Buchanan and seconded by Trustee Bennie that the board approve the 2019-20 School Calendar as presented.*

CARRIED

**9.0 Policy Development - Nil**

**10.0 Correspondence – Action Required - Nil**

**11.0 Correspondence – For Information**

11.1 copy of the Westerly News dated February 6 and 20, 2019.

11.2 copy of the Ha-Shilth-Sa News dated February 14, 2019.

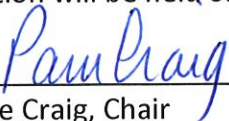
**12.0 Board Committees - Nil**

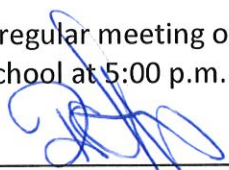
**13.0 Internal District Committees - Nil**

**14.0 External or Community Committees - Nil**

**15.0 Audience Question Period - Nil**

The Chairperson adjourned the meeting at 8:30 p.m. The next regular meeting of the Board of Education will be held on April 9, 2019 at Ucluelet Secondary School at 5:00 p.m.

  
Trustee Craig, Chair

  
L. Cheetham, Secretary-Treasurer

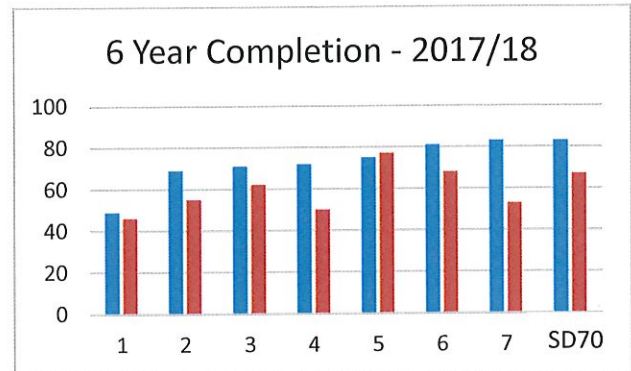


## Superintendent's Report

March 5, 2019

### Positive Trend in School Completion Rates

It's been many years since SD70's 6 Year School Completion rates compared favourably to other mid and north Island school districts. According to Ministry data, SD70's completion rate of 83% (all students) and 67% (Aboriginal) continue a very positive upward trend in completion rates. Of particular note is the improvement in Aboriginal completion rates from 21% in 2008/09. The commitment to further improve is ongoing but it's also time to celebrate the improvements and to acknowledge the hard work of students, parents and educators in this good news story.



### Partner Meetings

The Ministry of Education recently held its partner meetings of Board Chairs, Superintendents and Secretary Treasurers. Key topics included updates on the Funding Model Review and Tripartite Agreement between federal, provincial and Indigenous authorities. Government also reiterated educational goals relating to early learning/care and mental health promotion, both of which have implications for school districts.

### Planning for 2019/20

Between March 1 and June 30 school and district leaders will balance the difficult task of staying in the moment versus planning for next school year. On top of the regular daily routines in classrooms and in schools, school administrators are processing student registrations and beginning to identify staffing needs. Similarly, district leaders are starting 2019/20 budgeting and staffing processes – and with 85-90% of our district's budget going to wages and benefits it is imperative that we ensure our human resources are deployed in the most effective and efficient manner.

#### March – April

- Confirmation of school enrolment
- School staffing allocations based on class size, composition and non-enrolling allocations
- Potential changes and/or movement in district and school leadership
- Budget consultation and development – both operational and capital, special purpose funding

#### May – June

- ADTU post and fill process starting May 1
- Confirmation of maintenance, transportation, secretarial and custodial allocations
- EA rapid post in late June



# SCHOOL CALENDAR FORM - GENERAL

## 2019/2020 CALENDAR

JULY						
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■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of Education